



Counselors Mortgage/ NMLS 323851  
 5500 Travis Green Ln Austin TX 78735  
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[www.CounselorsMortgage.com](http://www.CounselorsMortgage.com)

## BORROWER CHECKLIST

Item needed	Description	Comments
<b>Loan Application</b>	- Signed loan disclosures	
<b>ID</b>	- Driver's license	
<b>Employment</b>	- HR or Payroll contact	
<b>Income</b>	- Paystubs (30 days) - W2s (2 years) - Personal Tax Returns – 1040 ( 2 years)	
<b>Assets</b>	- Bank statements (2 months, all pages) - Evidence of Earnest Money and Option Fee checks cleared (copies of both checks and bank transaction log from last full statement until after the checks cleared, with no gap from last statement)	
<b>Liabilities/Credit</b>	- N/A	
<b>Subject Property</b>	- Homeowner's insurance quote or agent's contact	
<b>Other Property</b>	- Closing Disclosure from sale - Evidence of sales proceeds received	

**THANK YOU!**

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